

**REGULAR MEETING  
HEALTH AND FAMILY COMMITTEE  
DECEMBER 15, 2008 @ 2:00 P.M.  
TRIBAL OFFICE BOARDROOM**

1. Chairperson Lynette Miller called the meeting to order at 2:00 p.m. Roll call was taken with a quorum present. MEMBERS PRESENT: Lynette Miller, Rebecca Alegria, Jerry Waukau, Mary Husby, Duane Waukau (late) and Darwin Dick. MEMBERS ABSENT: Shannon Wilber (excused) and Eva Robinson (excused).

2. Moment of Silence. A moment of silence was observed.

3. Approval of Minutes dated November 17, 2008

**Motion made by Rebecca Alegria to approve the minutes dated November 17, 2008 with any corrections. Second was by Jerry Waukau. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed, 0 abstentions and 3 absent (Waukau, Wilber and Robinson).**

Dr. Kinnard's name is spelled Kennard.

4. Health Administrator's Report/Jerry Waukau including:

5. Fiscal Year 2009 3<sup>rd</sup> Party Budget

Jerry Waukau informed the committee that the request to use 3<sup>rd</sup> party funds needs Legislative approval.

The committee reviewed maternal child health, training and related, Administrative expense as it pertains to senior health care and co-pays at the Pharmacy and software support line items. The committee also corrected some minor spelling errors.

**Motion made by Mary Husby to recommend to the Legislature to approve the Fiscal Year 2009 3<sup>rd</sup> party budget for the tribal clinic with the minor changes that were mentioned for the budget. Second was by Darwin Dick. All those in favor of the motion signify by saying aye. Motion carried: 4 for, 0 opposed, 1 abstention (J. Waukau) and 3 absent (D. Waukau, Wilber and Robinson).**

(D. Waukau entered the meeting at 2:16 p.m.)

6. Credentialing and Privileging of Medical Staff.

Jerry Waukau informed the committee that Credentialing and Privileging Sub-Committee has reviewed the files and made their recommendations for Legislature approval.

The following doctors for recommendation are full time doctors.

**Motion made by Rebecca Alegria to recommend to the Legislature to approve the recommendation of the C & P Committee for Re-Appointment of Elizabeth Radtke-Petri, RN, APNMP; Ronald Freeman, D.M.D.; Stephen Eisfelder, M.A., and Carol Foss, Ph. D. to Active Medical Staff for a period of two (2) years, to be reviewed again in January 2011. Second was by Duane Waukau. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 1 abstention (J. Waukau) and 2 absent (Wilber and Robinson).**

The following doctors for recommendation are part time doctors.

**Motion made by Duane Waukau to recommend to the Legislature to approve the recommendation of the C& P Committee for Re-Appointment of Sandra Wallin, Audiologist and Gonzalo Hernandez, D.D.S. to Courtesy Medical Staff for a period of two (2) years, to be reviewed again in January 2011. Second was by Darwin Dick. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 1 abstention (J. Waukau) and 2 absent (Wilber and Robinson).**

The following doctors for recommendation are for the new doctors.

**Motion made by Darwin Dick to recommend to the Legislature to approve the recommendation of the C & P Committee for Initial Appointment of Benjamin Crenshaw, M.D.; Katherine Marienfeld, M.D.; and John Greiert, D.D.S. to active Medical Staff for a period of one (1) year to be reviewed again January 2010. Second was by Rebecca Alegria. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 1 abstention (J. Waukau) and 2 absent (Wilber and Robinson).**

#### POLICY AND PROCEDURE MANUAL UPDATES

MENTAL HEALTH SERVICES – Jerry Waukau informed the Committee that information will no longer be sent by fax due to patient confidentiality; patient intake will now be done 2 weeks prior to the appt with the psychiatrist's and if a patient misses three appointments in a row within a six month period, then the patient must speak to the provider prior to getting a new appt.

The committee would like this policy reviewed again in six months to find out if it has been effective.

SAFETY MANAGEMENT – Disasters phone listings were updated to reflect the new doctors and hazardous materials specialist.

INFECTION CONTROL – Our TB risk is still classified at a minimum.

**Motion made by Rebecca Alegria to approve the Policy and Procedure Manual updates to the Mental Health Services, Safety Management and Infection Control portions. Second was by Darwin Dick. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 1 abstention (J. Waukau) and 2 absent (Wilber and Robinson).**

#### HEALTH ADMINISTRATOR'S REPORT

The committee discussed the increase in pharmacy traffic if the Tribe enters into a program that steers. The clinic staff is also contemplating to hold off on an automated pharmacy line until the medical records electronic filing is operational.

#### 7. Review Monthly Narratives.

Mary Husby informed the committee that her department has been assisting with the codification of the ICWA with State statutes.

Rebecca Alegria informed the committee that the Menominee Indian Tribe/Menominee County task force is meeting on the Act 161 agreement to enter into a new agreement.

The committee agreed that they will review the narratives submitted in the packet. If other narratives are received after, they will be reviewed at the next month's meeting.

**Motion made by Rebecca Alegria to approve the monthly narrative as submitted. Second was by Darwin Dick. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 1 abstention (J. Waukau) and 2 absent (Wilber and Robinson).**

#### 8. Other Business

- a) Set January, 2009 meeting date due to holiday.

**Motion made by Rebecca Alegria to set the regular January, 2009 meeting date for January 12, 2009 due to the holiday. Second was by Mary Husby. All those in favor of the motion signify by saying aye. Motion carried: 5 for, 0 opposed, 1 abstention (J. Waukau) and 2 absent (Wilber and Robinson).**

(J.Waukau left the meeting at 3:00 p.m.)

Mary Husby informed the committee that the minor and incompetents trust accounts lost money. She was informed that these trust accounts should have been in a fixed interest rate. All of our accounts lost money between May 2008 and December 2008 time frame. Finance/Investment team is investigating this matter.

#### 9. Adjournment

**Motion made by Duane Waukau/Rebecca Alegria to adjourn the meeting. Motion carried: 5 for, 0 opposed, 0 abstentions and 3 absent (J. Waukau, Wilber and Robinson).**

Meeting adjourned at 3:15 p.m.

Respectfully submitted by,  
Linda Peters, recorder  
Chairman's Office